



**ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING
JANUARY 5, 2021 – 4:45 p.m.**

MINUTES OF THE MEETING

MEMBERS PRESENT: Bryn Dodd, Chairman
David Dunn, Board Member
Wallace Dunn, Board Member
Russell Tippin, President/Chief Executive Officer
Steve Ewing, Chief Financial Officer
Donald Davenport, DO, Chief of Staff
Timothy Benton, MD, Vice Chief of Staff

OTHERS PRESENT: Don Hallmark, Board President
Adiel Alvarado, President of MCH ProCare
Matt Collins, Chief Operating Officer
Steve Steen, Chief Legal Officer
Christin Timmons, Chief Nursing Officer
Linda Carpenter, Chief Information Officer
Grant Trollope, Assistant Chief Financial Officer
Kerstin Connolly, Paralegal
Michaela Johnson, Executive Assistant to CEO

OTHERS VIRTUALLY PRESENT: Various other interested members of the Medical Staff, Employees and Citizens

I. CALL TO ORDER

Bryn Dodd called the meeting to order at 4:45 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Laws.

II. REVIEW OF MINUTES FOR DECEMBER 1, 2020 MEETING

Bryn Dodd asked if the committee had reviewed the minutes of the December 1, 2020 meeting, and if there were any additions or corrections.

David Dunn moved and Wallace Dunn seconded the motion to approve the minutes of the December 1, 2020 Finance Committee meeting as presented. The motion carried unanimously.

III. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER

No conflicts were disclosed.

IV. PUBLIC COMMENTS ON AGENDA ITEMS

No comments from the public were received.

V. ITEMS FOR DISCUSSION/CONSIDERATION:

A. Finance Committee

1. Financial report for month ended November 30, 2020

Steve Ewing presented a summary review of the financial reports for the month ended November 30, 2020.

David Dunn moved and Wallace Dunn seconded the motion to approve the summary review of the financial reports for the month ended November 30, 2020 as presented. The motion carried unanimously.

2. Consent Agenda

Consider Approval of Philips Equipment and Disposable Products Agreement Renewal

David Dunn moved and Wallace Dunn seconded the motion to approve the agreements listed on the Consent Agenda as presented. The motion carried unanimously.

3. Capital Expenditure Request

a. Consider Approval of Instrument Tracking System.

Christin Timmons presented the Capital Expenditure Request (CER) for the purchase of the Instrument Tracking System. This computerized tracking system is for the sterile processing department to track instruments and provides information and tools to improve quality and efficiency .

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Instrument Tracking System. The motion carried unanimously.

b. Consider Approval of TruSystem 7000dV Standard Table Package (XI Robot OR Table).

Christin Timmons presented the Capital Expenditure Request (CER) for the purchase of TruSystem 7000dV Standard Table Package (XI Robot OR Table). This is to purchase a new operating table with Iso Center Motion for robotic assisted surgery. This table coordinates with the new XI Robot as is works in unison with the robot, increasing efficiency and saves time during a case as it adjusts with the motion of the robot.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the TruSystem 7000dV Standard Table Package (XI Robot OR Table). The motion carried unanimously.

- c. Consider Approval of Panda Warmer for 3rd OR expansion in LD.

Christin Timmons presented the Capital Expenditure Request (CER) for the Panda Warmer for 3rd OR expansion in LD. An infant warmer is needed for the 3rd OR in LD to enable the staff to abide by NRP guidelines and provide safe, efficient care for any infants born in the OR suite. This warmer is also equipped with a Nellcor device interface built in to the warmer to allow for infant oxygenation so an additional pulse oximeter purchase is not needed.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Panda Warmer for 3rd OR expansion in LD. The motion carried unanimously.

- d. Consider Approval of Drager Anesthesia Machine for 3rd OR expansion in LD.

Christin Timmons presented the Capital Expenditure Request (CER) for the purchase of Drager Anesthesia Machine for 3rd OR expansion in LD. The anesthesia machine is necessary for the 3rd OR in LD as we provide anesthesia to our patients during any procedure.

David Dunn moved and Wallace Dunn seconded the motion to approved the CER for the Drager Anesthesia Machine for 3rd OR in LD. The motion carried unanimously.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:07 p.m.

Respectfully submitted,



David Dunn, Secretary
Ector County Hospital District