

**ECTOR COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
JUNE 4, 2024 – 5:30 p.m.**

**MINUTES OF THE MEETING**

**MEMBERS PRESENT:**

Wallace Dunn, President  
Don Hallmark, Vice President  
Bryn Dodd  
Will Kappauf  
David Dunn

**MEMBERS ABSENT:**

Richard Herrera  
Kathy Rhodes

**OTHERS PRESENT:**

Russell Tippin, Chief Executive Officer  
Steve Ewing, Chief Financial Officer  
Matt Collins, Chief Operating Officer  
Steve Steen, Chief Legal Counsel  
Kim Leftwich, Chief Nursing Officer  
Dr. Meredith Hulsey, Chief Medical Officer  
Dr. Jeffrey Pinnow, Chief of Staff  
Dr. Nimat Alam, Vice Chief of Staff  
Grant Trollope, Assistant Chief Financial Officer  
Kerstin Connolly, Paralegal  
Lisa Russell, Executive Assistant to the CEO  
Various other interested members of the  
Medical Staff, employees, and citizens

**I. CALL TO ORDER**

Wallace Dunn, President, called the meeting to order at 5:30 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

**II. ROLL CALL AND ECHD BOARD MEMBER ATTENDANCE/ABSENCES**

Wallace Dunn called roll, and there were two members absent: Richard Herrera was unexcused, and Kathy Rhodes was excused.

**III. INVOCATION**

Chaplain Doug Herget offered the invocation.

**IV. PLEDGE OF ALLEGIANCE**

Wallace Dunn led the Pledge of Allegiance to the United States and Texas flags.

## **V. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM**

Bryn Dodd presented the Mission, Vision and Values of Medical Center Health System.

## **VI. AWARDS AND RECOGNITION**

### **A. June 2024 Associates of the Month**

Russell Tippin, President/Chief Executive Officer, introduced the June 2024 Associates of the Month as follows:

- Clinical – Murielle Capucine Awonusi
- Non-Clinical – Adrian Mier
- Nurse – Ayele Desta

### **B. Net Promoter Score Recognition**

Russell Tippin, President/Chief Executive Officer, introduced the Net Promoter Score High Performer(s).

- MCH ProCare Cardio Wheatley Stewart
- Dr. Raymond Martinez
- Caitlin Estes, N.P.

## **VII. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER**

No conflicts were disclosed.

## **VIII. PUBLIC COMMENTS ON AGENDA ITEMS**

No comments from the public were received.

## **IX. CONSENT AGENDA**

- A. Consider Approval of Board Retreat Minutes, April 30 – May 2, 2024**
- B. Consider Approval of Regular Meeting Minutes, May 7, 2024**
- C. Consider Approval of Joint Conference Committee, May 28, 2024**
- D. Consider Approval of Federally Qualified Health Center Monthly Report, April 2024**

David Dunn moved, and Bryn Dodd seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

## **X. COMMITTEE REPORTS**

### **A. Audit Committee**

1. Update of Internal Work Performed

Don Hallmark moved, and David Dunn seconded the motion to approve the Audit Committee report as presented. The motion carried.

**B. Finance Committee**

1. Financial Report for Month Ended April 30, 2024
2. Consent Agenda
  - a. Consider Approval of Imprivata Enterprise Access Management License Support Renewal
  - b. Consider Approval of Huron PLDI Contract Renewal
  - c. Consider Approval of Up To Date Contract Renewal
  - d. Consider Approval of Merge Healthcare Unity Contract Renewal
  - e. Consider Approval of Hologic Inc. Contract Renewal
  - f. Consider Approval of Optum Market Advantage (OMA) Contract Renewal
  - g. Consider Approval of CensiTrac Instrument Tracking System Renewal
3. Consider Approval of Emergency Purchase of New Histology Slide Stainer
4. Consider Approval of MedImpact Contract
5. Consider Approval of Windham Brannon, LLC Contract Addendum

Don Hallmark moved, and Will Kappauf seconded the motion to approve the Finance Committee report as presented. The motion carried.

**C. Executive Policy Committee**

The Executive Policy Committee met on May 30, 2024 to review and approve five (5) MCH policies meeting the committee guidelines. The committee recommends approval of the submitted policies as presented.

Bryn Dodd moved, and Don Hallmark seconded the motion to approve the Executive Policy Committee report as presented. The motion carried.

**XI. TTUHSC AT THE PERMIAN BASIN REPORT**

Dr. Timothy Benton, Regional Dean of TTUHSC, provided the TTUHSC at the Permian Basin report. This report was for information only, and no action was taken.

**XII. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS**

**A. Dr. Hulsey - Update**

Dr. Hulsey, Chief Medical Officer, provided the Board with dates of several events that are coming up:

- The board member and physician breakfast meeting on 7/25/24 had to be rescheduled to 7/18/24.
- Texas Tech Resident Orientation start time has changed – 6/27/24 in the MCH Boardroom starting at 4:00 pm.
- The Huron Leadership Program will be starting soon with the next group of providers.

This report was informational only. No action was taken.

## **B. Ad hoc Reports**

Russell Tippin, Chief Executive Officer, reported the following:

The New Employee Orientation has 32 people in it, several were returning employees and new employees from ORMC.

MCH received 1 patient from the tornado in Sanderson, Texas.

Diabetes Clinic is still operating.

He will be headed to the Odessa Chamber Board Retreat in Marfa, Texas on Friday.

Courtney Look-Davis, Chief Experience & Quality Officer, reported that the Total Hip and Joint Survey will be happening on June 18 and 19, 2024.

The Regional Services Update report was provided in the board packet.

These reports were informational only. No action was taken.

## **XIII. ECHD BOARD OFFICER ELECTIONS / APPOINTMENT**

- A. President**
- B. Vice President**
- C. Executive Committee Member**
- D. Secretary**

David Dunn moved, and Don Hallmark seconded the motion to keep the same Officers, President – Wallace Dunn, Vice President – Don Hallmark, Executive Committee Member – Bryn Dodd, and Secretary – David Dunn. The motion carried.

## **XIV. EXECUTIVE SESSION**

Wallace Dunn stated that the Board would go into Executive Session for the meeting held in closed session involving any of the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code; (2) Deliberation regarding Real Property pursuant to Section 551.072 and (3) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code.

ATTENDEES for the entire Executive Session: ECHD Board members, Bryn Dodd, Will Kappauf, David Dunn, Don Hallmark, Wallace Dunn, and Russell Tippin, President/CEO, Steve Steen, Chief Legal Counsel, and Kerstin Connolly, Paralegal.

Russell Tippin, Chief Executive Officer, led the board in discussions about the November election.

Will Kappauf, Board Member, left the remainder of executive session.

Adiel Alvarado, President of ProCare, presented the ProCare provider agreement to the ECHD Board of Directors during Executive Session, and then he was excused from the remainder of executive session.

Matt Collins, Chief Operating Officer, presented the MCHS property leases to the Board of Directors during Executive Session.

Steve Steen, Chief Legal Counsel, led the board in discussion about the bylaws committee.

Russell Tippin, Chief Executive Officer, led the board in discussion about the Steward Health financial situation.

Matt Collins, Chief Operating Officer, Kim Leftwich, Chief Nursing Officer and Steve Ewing, Chief Financial Officer were excused from the remainder of Executive Session.

Russell Tippin, Chief Executive Officer, reported to the board about a personal matter.

**Executive Session began at 5:57 p.m.**

**Executive Session ended at 7:07 p.m.**

No action was taken during Executive Session

## **XV. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION**

### **A. Consider Approval of MCH ProCare Provider Agreement(s).**

Wallace Dunn presented the following renewal:

- Mavis Twum-Barimah, M.D. – This a three (3) year FHC Contract.
- Bangalore Annalah, Putta Shankar, M.D. – This is a three (3) year Anesthesia Contract

Wallace Dunn presented the following new contracts:

- Melissa Freeman, FNP-BC – This a three (3) year FHC Contract.
- Domingo Caparas, M.D. – This is a 1 year Hospitalist Contract.

Wallace Dunn presented the following amendment:

- Charak Medical Associates, PLLC – This is an amendment to a Hospitalist Contract.

Don Hallmark moved, and David Dunn seconded the motion to approve the MCH ProCare Provider Agreements as presented. The motion carried.

### **B. Consider Approval of MCHS Lease Agreements**

Wallace Dunn presented the following property leases:

- Comprehensive Kidney Institute (Dr. Ronald Gibbons) – This is a 3-year property lease
- Dr. Abdul Kadir – This is a 3-year property lease

David Dunn moved, and Don Hallmark seconded the motion to approve the MCHS Lease Agreements as presented. The motion carried.

## **XVI. ADJOURNMENT**

There being no further business to come before the Board, Wallace Dunn adjourned the meeting at 7:08 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David Dunn", written over a horizontal line.

David Dunn, Secretary  
Ector County Hospital District Board of Directors