



FIRE SAFETY
at
MEDICAL CENTER
HOSPITAL

04/2023

ACTIVATION

- If you see smoke or fire: **dial 2000 and state “fire” and the location.**
- You may also activate the fire alarm system by pulling a pull station located at designated exits.
- If you smell something burning, but do not see smoke:
 - Call Customer Service at **ext. 2000** and report the situation.
- Plant Operations will respond to investigate, and will activate the building fire alarm system, if necessary.
- PBX will announce “Facility Alert + Fire Alarm Activation + Location” along with the message “activate R.A.C.E. procedure.”
- Everbridge alert will be sent to the overhead announcement, screen takeover, and predesignated personnel.

WHO RESPONDS

- Engineering
- Police/Security
- Any other available staff may also respond

RESPONSE



Smoke or fire sighted: R A C E

- R – Rescue/Remove People
Remove anyone who is in immediate danger.
- A – Alarm Activation
Activate the fire pull station/call 2000.
- C – Confine/Contain the Area
Close doors. Remove items from the corridor or move to one side in the event of an evacuation.
- E – Extinguish



If safe, extinguish the fire using the fire extinguisher.

- Use the P.A.S.S. technique to operate the extinguisher:
 - P – Pull the pin.
 - A – Aim at the base of the fire.
 - S – Squeeze the trigger.
 - S – Sweep from side to side.

Remain alert for further instruction or “All Clear”.



R.A.C.E

- Rescue
- Alarm
- Confine
- Extinguish



P.A.S.S

- Pull the pin
- Aim at the base of fire
- Squeeze handle
- Sweep side to side



DO NOT BLOCK

- Pull stations
- Fire Extinguishers
- Smoke doors

CALL EXTENTION 2000 for ALL EMERGENCIES

Classes of Fire:

Class A- Ordinary combustibles such as wood, paper, and trash

Class B- Flammable liquids such as gasoline, oil, and alcohol

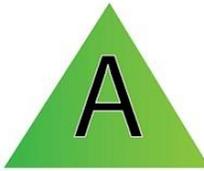
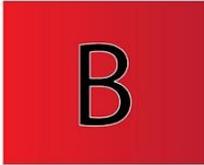
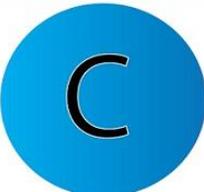
Class C- Electrical equipment such as wiring and appliances

Types of Extinguishers:

ABC- Dry Chemical

BC- Carbon Dioxide

MAKE SURE THAT YOU USE THE APPROPRIATE EXTINGUISHER IN THE MRI AREA!!!

		Ordinary Combustibles	Wood, Paper, Cloth, Etc.
		Flammable Liquids	Grease, Oil, Paint, Solvents
		Live Electrical Equipment	Electrical Panel, Motor, Wiring, Etc.
		Combustible Metal	Magnesium, Aluminum, Etc.
		Commercial Cooking Equipment	Cooking Oils, Animal Fats, Vegetable Oils

ADDITIONAL INFORMATION

- General instructions for all employees including volunteers, LIPs, and students:
- **Keep telephone lines clear during the disaster for fire control.**
- Do not use elevators.
- Make sure all fire, corridor, and room doors are closed.
- Clear all corridors and exits of unnecessary traffic and obstructions.
- If the strobe notification lights, the audible tones, or any of the doors close automatically in your department, you are to:
 - Close all the patient doors
 - Gather at the nurse's station
 - Monitor overhead alerts for more information
 - Prepare to receive patients from the affected areas.
- This is regardless of if the overhead announcement states a floor that is not adjacent, below, or above. The fire may spread, and the overhead can only announce one department at a time.
- Reassure patients, families, and visitors that they are aware of the fire and that the organization has a response plan in effect.
- Remain calm, fear and panic associated with smoke cause more deaths and serious injury than actual contact with flames.
- In severe smoke, put a wet towel over your nose and mouth; keeping as close to the floor as possible.
- DO NOT return to the affected area after evacuation.
- There is a fire extinguisher simulator in the Safety Department, if you would like to go through the motions of extinguishing a fire, call ext. 1101 to set up some time.
- For more information, please refer to policy MCH – 4050 Fire Alarm Activation