

**ECTOR COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
JANUARY 7, 2020 – 5:30 p.m.**

**MINUTES OF THE MEETING**

**MEMBERS PRESENT:**

Don Hallmark, President  
Bryn Dodd, Vice President  
Mary Lou Anderson  
David Dunn  
Wallace Dunn  
Richard Herrera  
Ben Quiroz

**OTHERS PRESENT:**

Russell Tippin, President/Chief Executive Officer  
Christin Timmons, Chief Nursing Officer  
Matt Collins, Chief Operating Officer  
Toni Land, Chief Patient Experience Officer  
Dr. Sari Nabulsi, Chief Medical Officer  
Dr. Donald Davenport, Vice Chief of Staff  
Dr. Timothy Benton, Vice Chief of Staff  
Steve Steen, Chief Legal Counsel  
Dr. Gary Ventolini, TTUHSC Permian Basin  
Jan Ramos, ECHD Board Secretary  
Various other interested members of the  
Medical Staff, employees, and citizens

**I. CALL TO ORDER**

Don Hallmark, President, called the meeting to order at 5:30 p.m. in the Board Room of Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

**II. INVOCATION**

Chaplain Doug Herget offered the invocation.

**III. PLEDGE OF ALLEGIANCE**

Don Hallmark led the Pledge of Allegiance to the United States and Texas flags.

**IV. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM**

David Dunn presented the Mission, Vision and Values of Medical Center Health System.

## **V. AWARDS AND RECOGNITIONS**

### **A. 2019 Associates of the Year**

Russell Tippin introduced the 2019 Associates of the Year as follows:

- Dr. H.E. Hestand Humanitarian Award: Marlin Reaves, CT Technologist, Radiology
- Florence Nightingale Award: Areli Bustamante, RN, Intensive Care Unit 4
- Chaplain Jimmy Wilson Service Excellence Award: Adina Crain, Medical Staff Coordinator, Medical Staff

### **B. January 2020 Associates of the Month**

Russell Tippin introduced the November 2019 Directors of the Month as follows:

- Clinical: Rebecca Gilliam, MRI Tech, Radiology-MRI
- Non-Clinical: Roselle Laguesma, Employment Immigration Coordinator, Human Resources
- Nurse: Tojia Morris, RN, Transfer Center

### **C. December 2019 Patient Satisfaction Winners**

The following units were recognized for their December 2019 patient satisfaction scores:

- Medical Practice: Skin Care Clinic 100%
- Inpatient: 6 West 95%
- Outpatient: Diagnostic Radiology 100%

## **VI. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER**

No conflicts were disclosed.

## **VII. PUBLIC COMMENTS ON AGENDA ITEMS**

No comments from the public were received.

## **VIII. CONSENT AGENDA**

### **A. Consider Approval of Regular Meeting Minutes, December 3, 2019**

### **B. Consider Approval of Federally Qualified Health Center Monthly Report, November 2019**

### **C. Investment Policy Annual Review and Approval**

Bryn Dodd moved and Richard Herrera seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

## **IX. COMMITTEE REPORTS**

### **A. Finance Committee**

1. Financial Report for Month Ended November 30, 2019
2. Capital Expenditure Requests
  - a. Consider Approval of Alaris IV Pumps

Bryn Dodd moved and David Dunn seconded the motion to approve the Finance Committee report as presented. The motion carried unanimously.

## **X. TTUHSC AT THE PERMIAN BASIN REPORT**

Dr. Michael Galloway, Regional Chairman for Department of Obstetrics and Gynecology, presented a clinical profile of his department. This included contract funding support, value added services at Medical Center Hospital, the number of deliveries for 2019, and the graduates that stayed in the Permian Basin.

This report was for information only. No action was taken.

## **XI. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS**

### **A. Human Resource Quarterly Report**

Kathy Dagnon, Vice President Human Resources, presented a quarterly HR update. This report included statistics for new hires and turnover, recruiting and retention.

This report was for information only. No action was taken.

### **B. Information Technology Quarterly Report**

Linda Carpenter, Vice President Information Technology, provided an update on IT including the task force addressing feedback from medical staff, replacement of aging equipment, and archival of older application data. She also reported on the new partnership in the revenue cycle and the new hospital information technology structure that will soon be put into place.

This report was for information only. No action was taken.

### **C. Amendment to 3M Software License and Services Agreement**

Dr. Sari Nabulsi, Chief Medical Officer, presented an amendment to a software license and services agreement with 3M. This will provide implementation of software, consulting and training to upgrade the existing encoder software to incorporate clinical documentation improvement capabilities into the coding process.

Mary Lou Anderson moved and Wallace Dunn seconded the motion to approve the 3M amendment as presented. The motion carried unanimously.

#### **D. Transfer Services Discussion**

Russell Tippin led the board of directors in a discussion of non-emergency transfer services. There are frequently challenges with the rotating non-emergency ambulance services having the correct staff, equipment, and/or medications. There is serious consideration to submit a request for proposal to select one company to provide this service.

This discussion was informational only. No action was taken.

#### **XII. CONSIDER CHANGING ECHD BOARD OF DIRECTORS FINANCE COMMITTEE AND REGULAR MEETING DATE FROM JUNE 2, 2020 TO JUNE 1, 2020**

Russell Tippin requested to move the June board meeting to accommodate a training session he will be attending.

David Dunn moved and Mary Lou Anderson seconded the motion to move the Board of Directors Finance Committee and regular board meetings from June 2, 2020 to June 1, 2020 as requested. The motion carried unanimously.

#### **XIII. EXECUTIVE SESSION**

Don Hallmark stated that the Board would go into Executive Session for the meeting held in closed session involving the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code; (2) Deliberations regarding Real Property pursuant to Section 551.072 of the Texas Government Code; and (3) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code.

The individuals present during the majority of Executive Session were Don Hallmark, Bryn Dodd, Mary Lou Anderson, David Dunn, Wallace Dunn, Russell Tippin, Steve Steen, Virginia Sredanovich and Jan Ramos.

Adiel Alvarado, President MCH ProCare, reported to the Board of Directors during Executive Session then was excused.

Matt Collins, Chief Operating Officer, reported to the Board of Directors during Executive Session then was excused.

Virginia Sredanovich, Chief Compliance and Privacy Officer, reported to the Board of Directors during Executive Session then was excused.

Russell Tippin and Jan Ramos were excused during a consultation between legal counsel and board members.

**Executive Session began at 6:17 pm.**  
**Executive Session ended at 7:00 p.m.**

No action was taken during Executive Session.

#### **XIV. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION**

##### **A. Consider Approval of MCH ProCare Provider Agreements**

Don Hallmark presented the following new amendment:

- Mason Gage Hicks, M.D. This amendment added one year to his agreement and changed his compensation.

Don Hallmark presented the following renewals:

- Sam Kim, M.D. This is a three year renewal for Internal Medicine.
- Felix Savellano, CRNA. This is a three year renewal for Anesthesia.

Don Hallmark presented the following new contracts:

- Edak Akan, N.P. This is a three year contract for Family Health Clinic.

David Dunn moved and Ben Quiroz seconded the motion to approve the MCH ProCare provider agreements as presented. The motion carried unanimously.

##### **B. Consider Approval to Execute Plat Designating Ownership of JK Wood Avenue to the City of Odessa**

Don Hallmark presented to proposal to designate ownership of JK Wood Avenue to the City of Odessa.

David Dunn moved and Richard Herrera seconded the motion to approve executing the plat designating ownership of JK Wood Avenue to the City of Odessa as presented. The motion carried unanimously.

#### **XV. ADJOURNMENT**

There being no further business to come before the Board, Don Hallmark adjourned the meeting at 7:01 p.m.

Respectfully submitted,



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Jan Ramos, Secretary  
Ector County Hospital District Board of Directors